***E*V Placements Work Experience Application Form**

|  |  |  |
| --- | --- | --- |
| **Section 1: Student Details**  All students should complete this section with their parent/carer. | | |
| **Student’s Full Name:**  **School/ Schule:**  **Group Teacher/ Leader Name:** | **Date of Birth:** | **Age:** |
| **Address:** | **Telephone numbers and e-mail address(es):** | |
| **Health:** Please indicate any medical, social or learning issues which could affect your son/daughter’s suitability to work in certain situations. The information you give will enable us to ensure that your son/daughter’s work placement is appropriate for them. Please do not leave blank – if there are no issues write ‘none’. | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Section 2: Work Placement Choices**  Choose three categories in which you are most interested. Write 1, 2 or 3 in the relevant boxes, with 1 being your first choice, 2 being your second choice and 3 being your third choice. When you have made your choices please specify your particular area of interest at the foot of this page. | | | | | |
|  | | | | | |
|  |  |  | Animals, Plants & Environment |  | Media, Print & Publishing |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  | Performing Arts |
|  |  |  |  |  |  |
|  | Catering & Hospitality |  | Hair & Beauty |  | Retail/Shop Work |
|  |  |  |  |  |  |
|  |  |  | Leisure, Sport & Tourism |  |  |
|  |  |  |  |  |  |
|  | Design Arts & Crafts |  |  |  | Childcare (please specify age group) |
|  |  |  |  |  |  |
|  |  |  |  |  | Other (please specify) |
|  |  |  |  |  |  |
|  |  |  |  |  | ……………………………………………………….. |

|  |  |  |  |
| --- | --- | --- | --- |
| Please list any areas of interest, or the names of businesses/organisations in which you are particularly interested. | | | |
| 1 |  | 4 |  |
| 2 |  | 5 |  |
| 3 |  | 6 |  |

|  |  |
| --- | --- |
|  | |
|  |  |
|  |  |

|  |  |  |
| --- | --- | --- |
| **Section 4: Parent/Carer Agreement**  Please read the following notes with your son/daughter before signing this form. All parents/carers should sign this section. | | |
|  |  | |
|  | * We only use work placements where the employer has Employer’s Liability Insurance (ELI). | |
|  |  | |
|  | * Please be aware that it may not be possible to place your son/daughter according to the choices made on the application form. | |
|  |  | |
|  |  | |
|  | * Travel expenses are not the responsibility of EV Placements. It is the responsibility of the student/family/ host family to ensure that suitable travel arrangements are made to and from work placement locations. | |
|  | * Lunch is not normally provided by the employer. It is the responsibility of the student/host family to ensure that suitable lunchtime arrangements are in place. | |
|  |  |  |
| **Agreement:** I am happy for my son/daughter to undertake work experience and I agree with the choices he/she has made. I confirm that any medical, social or learning issues have been listed overleaf and I understand that this information may be given to the employer providing the placement, in order to ensure the wellbeing, health and safety of my son/daughter. | | |
| **Signed:** ……………………………………………………………………………………….(parent/carer) | | **Date:** ……………………………………………… |